



Ballarat & District Soccer Association

Section 14. Registration.

Version 4-1 of the 18 February 2012.

Approved by the Treasurer on 18 February 2012.

If printed, may **NOT** be the latest version; please check B&DSA Handbook section of www.ballaratsoccer.com.au

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14.1 INTRODUCTION

- (1) This section set out the processes and procedures for management, payment and governance of registrations under the control of the Association.
- (2) Association and its Clubs will only register players who are going to play in the local competition. These players will have a FFV Regional sub-registration.
- (3) The Ballarat Red Devils will register players who are going to play in the FFV Metro competition. These players will have an FFV Metro sub-registration.
- (4) The Association and its Clubs will use the FFA MyFootballClub web site www.myfootballclub.com.au and FFV Club HQ web site <http://footballfedvic.sportingpulse.com:85/index.php?id=151> for player registration.

14.2 NATIONAL REGISTRATION FORMS

- (1) It is recommended that players self-register on-line as this eliminates the use of National Registration Forms. If on line registration is not used then returning or new player must use NRR 03 – *Amateur Player Registration* form to register for the season.
- (2) A player who wishes to change Clubs once they have been registered for the current season must de-register and reregister on-line.
- (3) Forms can be obtain from:
 - A) FFA at www.myfootballclub.com.au
 - B) FFV at <http://footballfedvic.sportingpulse.com:85/index.php?id=134>

14.3 PLAYER REGISTRATION

14.3.1 EXISTING AMATEUR

- (1) An existing player is one who has an 8 digit FFA number.
- (2) Players are requested to re-register on-line at <https://live.myfootballclub.com.au/SelfReg/>
- (3) Clubs will complete the registration in MyFootballClub and FFV Club HQ as per the training provided by FFV/B&DSA and the information provided at <http://footballfedvic.sportingpulse.com:85/index.php?id=140>

14.3.2 NEW AMATEUR

- (1) A new player is one who does not have an 8 digit FFA number.
- (2) Players are requested to register on-line at <https://live.myfootballclub.com.au/Signup/FFAMemberSignup.aspx?StarAt=Waivers>
- (3) Clubs will complete the registration in MyFootballClub and FFV Club HQ as per the training provided by FFV/B&DSA and the information provided at <http://footballfedvic.sportingpulse.com:85/index.php?id=140>

14.4 PLAYERS CHANGING CLUBS DURING THE SEASON

- (1) Player wishing to change Clubs during the season must de-register on line using MFC <https://live.myfootballclub.com.au/SelfReg/>.
- (2) The player's current Clubs will approve the de-registration in MyFootballClub.
- (3) If the current Club refuses to approved the de-registration it will be automatically approved after 7 days.
- (4) The player must re-register with another Club to be eligible to play.

14.5 COUNTRY CHAMPIONSHIP ID

- (1) The association's Registration Officer will create the necessary photo ID for Country Championships.

VERSION MANAGEMENT

Version	Date	Reason for Change and Sections Changed	Author	Approved
A	24 Jan 2007	First draft	Peter J Reid	—
B	29 Jan 2007	First revision	Peter J Reid	—
C	24 Feb 2007	Second revision	Peter J Reid	—
D	27 Feb 2007	Draft approved for distribution	Peter J Reid	—
E	5 March 2007	SportNet operation	Peter J Reid	—
1	22 March 2007	Adopted at General Meeting	Peter J Reid	General Meeting
1A	7 April 2007	FFV recommendation	Peter J Reid	—
1B	6 June 2007	Academy registrations	Peter J Reid	—
1-1	12 June 2007	Adopted at Board Meeting	Peter J Reid	Board Meeting
1-1A	23 Feb 2008	2008 procedures	Peter J Reid	—
2	11 March 2008	Adopted at Board Meeting	Peter J Reid	Board Meeting
2A	19 Jan 2009	Player ID arrangements, Sections 14.5.2, 14.6.1, 14.6.2, 14.6.3 NRR 03 Form, Section 14.2.1	Peter J Reid	—
2B	4 Feb 2009	Player ID arrangements, Sections 14.5.2, 14.6.1, 14.6.2, 14.6.3 NRR 03 Form, Section 14.2.1 Country Championship ID, Section 14.5	Peter J Reid	—
2C	26 Feb 2009	Players changing Clubs during Season, Sections 14.2, 14.4	Peter J Reid	—
3	10 March 2009	Adopted at Board Meeting	Peter J Reid	Board Meeting
3A	26 Aug 2011	Complete revision due to the introduction of FFA MyFootballClub registration process and registration of Metro representative players by Ballarat Red Devils	Peter J Reid	—
3B	8 October 2011	Update FFV links due to change of web site provider	Peter J Reid	—
4	11 Oct 2011	Adopted at Board Meeting	Peter J Reid	Board Meeting

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4-1	18 Feb 2011	Automation of players changing Clubs by MFC – Section 14.4 Approved by Treasurer	Peter J Reid	Treasurer