



## Ballarat & District Soccer Association

# Section 11. Finals and Presentation Events.

*Version 5 of the 4 December 2014.*

Adopted at the Association's Annual General Meeting of 4<sup>th</sup> December 2014.

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## 11.1 FINALS

### 11.1.1 HOSTING

(1) The Finals will be hosted by each Club in turn as shown below.

#### 2014

Sebas Vikings	Grand Final
Maryborough	Preliminary Final
Creswick	Qualifying Final
North United	Elimination Final

#### 2016

Creswick	Grand Final
North United	Preliminary Final
Daylesford	Qualifying Final
Horsham	Elimination Final

#### 2018

Daylesford	Grand Final
Horsham	Preliminary Final
Ballarat	Qualifying Final
Bacchus Marsh	Elimination Final

#### 2020

Ballarat	Grand Final
Bacchus Marsh	Preliminary Final
Buninyong	Qualifying Final
Castlemaine	Elimination Final

#### 2022

Buninyong	Grand Final
Castlemaine	Preliminary Final
Vic Park	Qualifying Final
Forest Rangers	Elimination Final

#### 2024

Vic Park	Grand Final
Forest Rangers	Preliminary Final
Warrnambool	Qualifying Final
Sebas Vikings	Elimination Final

#### 2026

Warrnambool	Grand Final
Sebas Vikings	Preliminary Final
Maryborough	Qualifying Final
Creswick	Elimination Final

#### 2015

Maryborough	Grand Final
Creswick	Preliminary Final
North United	Qualifying Final
Daylesford	Elimination Final

#### 2017

North United	Grand Final
Daylesford	Preliminary Final
Horsham	Qualifying Final
Ballarat	Elimination Final

#### 2019

Horsham	Grand Final
Ballarat	Preliminary Final
Bacchus Marsh	Qualifying Final
Buninyong	Elimination Final

#### 2021

Bacchus Marsh	Grand Final
Buninyong	Preliminary Final
Castlemaine	Qualifying Final
Vic Park	Elimination Final

#### 2023

Castlemaine	Grand Final
Vic Park	Preliminary Final
Forest Rangers	Qualifying Final
Warrnambool	Elimination Final

#### 2025

Forest Rangers	Grand Final
Warrnambool	Preliminary Final
Sebas Vikings	Qualifying Final
Maryborough	Elimination Final

#### 2027

Sebas Vikings	Grand Final
Maryborough	Preliminary Final
Creswick	Qualifying Final
North United	Elimination Final

(2) The Association will seek confirmation from the nominated Clubs in June that they are willing to organise and host the finals.

## **11.1.2 VENUE**

### **11.1.2.1 Elimination, Qualifying and Preliminary Finals**

- (1) Venue/s to be selected and booked by the Association by end of September the previous year. The Association is responsible for the payment of the venue hire fee.
- (2) Host club to meet with BDSA two months before Finals.
- (3) The elimination and qualify finals will be played on two days over a single weekend.
- (4) Host Club is to:
  - A) Prepare two full size pitches for competitive games.
  - B) Provide the ground officials.
  - C) Staff the canteen.
- (5) The Association will appoint a Board member/s as Finals Coordinator, to act as a point of reference and decision maker if required.

### **11.1.2.2 Grand Final**

- (1) Venue to be selected and booked by the Association by the 30<sup>th</sup> June. The Association is responsible for the payment of the venue hire fee.
- (2) Host Club to contact venue management four weeks prior to Grand Final.
- (3) Host Club to attend a compulsory meeting with the Association Executive two weeks prior to Grand Final.
- (4) Two portable toilets to be supplied were necessary by host Club at their expense.
- (5) The host Club is to organise the attendance of qualified first aiders.
  - A) The Association will be responsible for the payment of the first aiders.
  - B) The host Club is to provide reasonable food and drinks to the first aiders.
- (6) PA system to be supplied either by venue or the host Club.
- (7) If required the Host Club will mark out pitches. A set of goals are available from the Association.
- (8) Match day programs to be printed and paid for by host Club containing a Presidents' message from the Clubs competing in the Firsts' Grand Final.
- (9) Host Club to:
  - A) Provide the MC for the day.
  - B) Provide ground officials for all matches.
  - C) Provide ball people for all matches
  - D) Staff the gate.
  - E) Staff the canteen
  - F) Clean up as per Venue Policy

- (10) The Association will appoint a Board member as the Grand Final Coordinator, to act as a point of reference and decision maker if required.
- (11) Host Club is to ensure that the venue's rules associated with spectator access to playing surfaces are enforced.
- (12) Gate entry fees are given in Schedule 10 *Fees and Fines*. Each competing team will be provided with 20 entry passes for their players, coaches and officials. The Association will supply host Club with Club contacts for the distribution of player passes
- (13) The host Club is to:
  - A) Receive all taking from the gate.
  - B) Receive all taking from the canteen.
- (14) Host Club may run raffle on the day.
- (15) The Association will supply all trophies and medals for teams, players and referees.
- (16) Table to be provided for presentations at conclusions of games.
- (17) The host Club is to remove goals and all other equipment at the end of the evening.

### **11.1.3 MATCH OFFICIALS**

- (1) Referees to be appointed and paid by the Association, see Section 9.4.3
- (2) Match balls
  - A) The host Clubs will supply the match balls for the Elimination, Qualifying and Preliminary Finals.
  - B) The Association will supply the match balls for the Grand Finals.

### **11.1.4 ORDER OF PROCEEDING**

- (1) Match day programs to be printed and paid for by host Club containing a Presidents' message from the Clubs competing in the Firsts' Grand Final.

## **11.2 SEASON LAUNCH**

### **11.2.1 HOSTING**

- (1) The Association will conduct a Season Launch each year.
- (2) The season launch is to be held before the start of the season.
- (3) The Association will set the ticket price for the evening.

### **11.2.2 VENUE**

- (1) The venue must:
  - A) Be within 10 kilometres of the centre of Ballarat.
  - B) Be able to seat 200 people at tables of 10 or greater.
  - C) Have an adequate public address system.
  - D) Have adequate multimedia presentation facilities.
  - E) Facilities to operate a bar.

### **11.2.3 ATTENDANCE**

- (1) As alcohol is to be available, minors are NOT allowed to attend unless accompanied by a parent or guardian.
- (2) The Association's guests be:
  - A) Life Members and partners.
  - B) Tribunal members and their partners.
  - C) City of Ballarat Mayor.
  - D) President and partner of the Red Devils
- (3) Clubs that have Senior teams participating in the Association fixture must purchase tickets to the Presentation Night as follows:
  - A) For each eleven-a-side team a minimum of 5 tickets per team.
  - B) For each seven-a-side team a minimum of 3 tickets per team.
  - C) For Club committee a minimum of 5 tickets
- (4) The following are to be invited to attend at their own cost:
  - A) Referees
  - B) Association Board members.
  - C) Board members of the Red Devils
- (5) The Association will arrange and pay for a photographer to attend.

### **11.2.4 ORDER OF PROCEEDING**

- (1) Association President will MC the evening.
- (2) The order of proceeding will be:
  - A) Presidents welcome
  - B) Introduce the following from each Club.
    - i) President
    - ii) Senior Coaches
    - iii) Captains of each senior team
  - C) Finger food will distributed during the evening.
  - D) Thank you

## **11.3 SENIOR PRESENTATION NIGHT**

### **11.3.1 HOSTING**

- (1) The Association will conduct a Senior Presentation Night each year.
- (2) The presentation night is to be held on the Friday evening before the Preliminary Final.
- (3) The Association will set the ticket price for the evening.

### **11.3.2 VENUE**

- (1) The venue must:
  - A) Be within 10 kilometres of the centre of Ballarat.
  - B) Be able to seat 200 people at tables of 10 or greater, with sufficient room to serve a 2 course meal.
  - C) Have an adequate public address system.

- D) Have adequate multimedia presentation facilities.
- E) Facilities to operate a bar.
- F) Facilities to cater for a 2 course meal.

### **11.3.3 ATTENDANCE**

- (1) As alcohol is to be available, minors are NOT allowed to attend unless accompanied by a parent or guardian.
- (2) The Association's guests be:
  - A) Life Members and partners.
  - B) The Anwyl Family.
  - C) De Jong family
  - D) Tribunal members.
  - E) City of Ballarat Mayor.
  - F) President and partner of the Red Devils
- (3) Clubs that have Senior teams participating in the Association fixture must purchase tickets to the Presentation Night as follows:
  - A) For each eleven-a-side team a minimum of 5 tickets per team.
  - B) For each seven-a-side team a minimum of 5 tickets per team.
- (4) The following are to be invited to attend at their own cost:
  - A) Referees
  - B) Association Board members.
  - C) Board members of the Red Devils
- (5) Dress code to be semi- formal.
- (6) The Association will arrange and pay for a photographer to attend.

### **11.3.4 ORDER OF PROCEEDING**

- (1) Association President will MC the evening.
- (2) The Association will supply all pennants, trophies and medals for teams, players and referees.
- (3) The order of proceeding will be:
  - A) Presidents welcome
  - B) First Course
  - C) Presentation 1
    - i) League Champion for each Division, both Open and Female Only, from lowest division to Division 1.
    - ii) Best and Fairest medals for each Division, both Open and Female Only, from lowest division to Division 2.
  - D) Second Course
  - E) Presentation 2
    - i) Referee Best & Fairest - Bill de Jong Presentation
    - ii) Highest goal scorer for each Division, both Open and Female Only, from lowest division to Division 1.

- iii) Best and Fairest medals for Open and Female Only Division 1 (~~First~~s) competitions.
- F) Thank you

## **11.4 JUNIOR PRESENTATION NIGHT**

### **11.4.1 HOSTING**

- (1) The Junior Presentation Night will be hosted by the Association on the Wednesday prior to the Elimination and Qualification Finals.

### **11.4.2 VENUE**

- (1) The Association will book the venue
- (2) The Association will organise and pay for the event catering.
- (3) The Association will arrange for the supply of all equipment for the evening

### **11.4.3 ATTENDANCE**

- (1) The Association will invite:
  - A) Mrs Lola Pierce to present the Craig Pierce Perpetual award.
  - B) Life Members.
  - C) Referees
- (2) All junior teams are invited to attend.
- (3) The Association will arrange for a photographer to attend. The Association will pay for the photographer on the delivery of photographs.

### **11.4.4 ORDER OF PROCEEDING**

- (1) Association President will MC the evening.
- (2) The Association will supply all pennants, trophies and medals for teams, players and referees.
- (3) The order proceedings will be:
  - A) League Champions – U12 to U17
  - B) Highest goal scorers – U12 to U17
  - C) Best and Fairest– U12 to U17
  - D) President's award for best Junior referee
  - E) Craig Pierce perpetual award

## **11.5 CHARITY SHIELD**

- (1) The Association will endeavour to conduct a Charity Shield each season.
- (2) Money raised at the Charity Shield day will be donated to a charity.
- (3) Association All Star Teams
  - A) The coach of the previous League Champions will be offered the honour of coaching the Association All Star Team.
  - B) The appointed Coach will select an all Star Team at his/her discretion.

- C) The strips to be used by the All Star teams will be:
  - i) Shirt of League Champion
  - ii) Shorts and socks from the player's club, thus representing the separate clubs coming together into the All Star team.

## 11.6 VOTE COUNTING

### 11.6.1 PLAYER BEST AND FAIREST

- (1) A player who has been suspended for any reason during the season is ineligible to win a best and fairest award for that season.
- (2) If a player plays in more than one game in any round in the same division or age group in the competitive competition, the amount of votes awarded in each game will not aggregate, but rather the player will be counted as two or more separate players with the votes individually recorded.
- (3) The following system will be adopted for determining the winner all best and fairest awards.
  - A) This system has been adopted to ensure fairness and equity in determining the best and fairest player
  - B) The key reason for this method is to avoid situations where players are potentially disadvantaged because their team could not complete their fixture for reasons beyond their control.
- (4) Before the start of the count the Association will determine if players from any Club would be disadvantaged because the fixture did not include the same number of games from all teams in that division or age level.
- (5) If the above condition is met, the association will determine the number of games for each team and calculate the adjustment factor for that team using the following formula.

$$\text{Adjustment Ratio} = \frac{\text{Maximum number of games}}{\text{Actual number of games}}$$

- A) This system could result in joint winners:
  - i) The player with the highest number of votes, and
  - ii) The player whose votes when multiplied by the *Adjustment Ratio* are greater than the highest number of votes awarded.
- B) For example, if the season consists of 18 games. Team A played all 18 games but Team B had a bye. Then Team B's adjustment ratio would be:

$$\text{Team B Adjustment Ratio} = \frac{18}{17} = 1.059$$

If at the end of the vote counting the results were:

Player 1 from Team A	21 votes
Player 2 from Team B	20 votes



Player 1 and player 2 would be joint winners because:

Player 1 has 21 votes, and

Player 2 has his votes multiplied by the adjustment ratio giving him 21.18 votes.

$$\text{Player}_2 \text{ adjusted votes} = \text{Votes} \times \text{Adjustment Ratio}$$

$$\text{Player}_2 \text{ adjusted votes} = 20 \times 1.059 = 21.18$$

- (6) The votes will then be counted to determine the number of votes for each player.
- (7) Any adjustment ratios will be applied and the winner or winners will be either:
  - A) The player with the highest number of votes who has not been suspended during the season, or
  - B) The player the highest number of votes and the player with the highest number of adjusted votes greater than the highest number of votes received, who have not been suspended during the season.

### 11.6.2 REFEREE BEST AND FAIREST

- (1) Because of the restriction imposed on the appointment of referees to games, see Section 9.4.2, the referee best and fairest will be determined by the referee with the highest average votes awarded per game appointed.

$$\text{Average votes per game} = \frac{\text{Total votes}}{\text{Number of games}}$$

- (2) To be eligible to win the best and fairest a referee must referee a minimum of 3 games.
- (3) Before the start of the count the Association will determine the number of games each referee has been appointed to.
- (4) The votes will then be counted.
- (5) To determine the winner the votes awarded to each referee will be divided by the number of games that each referee was appointed to. The referee with the highest average score is then the winner.
- (6) For example,:
  - A) Referee 1 was appointed to 16 games, referee 2 – 17 games and referee 3 – 18 games.
  - B) The votes awarded to each referee during the season were, referee 1 – 34 votes, referee 2 – 37 votes, and referee 3 – 39 votes.
  - C) The average vote is:

$$\text{referee}_1 \text{ average vote} = \frac{\text{total votes}}{\text{number of games}} = \frac{34}{16} = 2.12$$

$$\text{referee}_2 \text{ average vote} = \frac{\text{total votes}}{\text{number of games}} = \frac{37}{17} = 2.18$$

$$\text{referee}_3 \text{ average vote} = \frac{\text{total votes}}{\text{number of games}} = \frac{39}{18} = 2.17$$

D) Thus referee 2 is the winner.

### 11.6.3 PRESENTATION EVENING COUNTING AND DISPLAY

- (1) All adjustment factors will be determined before the evening. See Section 11.6.1.
- (2) All votes will be entered into the computer before the evening and kept strictly confidential.
- (3) All voting slip will be available on the evening.
- (4) For player best and fairest:
  - A) The votes awarded will be displayed for each round and a running total provided after round 5, 10, 15, and at the conclusion of the count.
  - B) After the final round is displayed the final result will be displayed after applying the necessary adjustment factors.
- (5) For referee best and fairest the votes per round will NOT be displayed only the final result as per Section 11.6.2

### 11.6.4 HIGHEST GOAL SCORER

- (1) If a player plays more in than one game in any round in the same division or age group in the competitive competition, the number of goals scored in each game will not aggregate, but rather the player will be counted as two or more separate players with the goals individually recorded.

## VERSION MANAGEMENT

Version	Date	Reason for Change	Author	Approved
A	8 July 2007	First draft	Peter J Reid	—
B	28 July 2007	Board members' review	Peter J Reid	—
1	14 Aug 2007	Adopted at Board Meeting	Peter J Reid	Board Meeting
1A	6 Nov 2007	Post 2007 season review	Peter J Reid	—
1B	10 Nov 2007	Clubs meeting review	Peter J Reid	—
1C	6 April 2008	Charity Shield	Peter J Reid	—
2	8 April 2008	Adopted at Board Meeting	Peter J Reid	Board Meeting
2A	12 Jan 2010	Two days for first week of finals as per 3 <sup>rd</sup> December AGM motion – Section 11.1.2.1	Peter J Reid	—

<b>Version</b>	<b>Date</b>	<b>Reason for Change</b>	<b>Author</b>	<b>Approved</b>
2B	20 June 2011	<p>Addition of Horsham and Bacchus Marsh to the finals cycle – Section 11.1.1</p> <p>Updates to cater for changes in competitive team numbers and venue – Section 11.1.2 and 11.1.4</p> <p>Updates to cater for Association organising Senior Presentation Night and the increase in competitive divisions and age groups – Section 11.2</p> <p>Removal of representative medal presentation from Junior Presentation Night – Section 11.4.4</p> <p>Removal of Charity Shield – Section 11.5</p> <p>AGM Motion 1, no best and fairest for suspended player – Section 11.6.1 (1) and (7)</p> <p>AGM Motion 2, no accumulation of best and fairest votes – Section 11.6.1 (2)</p> <p>Best and fairest calculation simplification – Section 11.6.1 (4) and (5)</p> <p>AGM Motion 6, no accumulation of goals scored – Section 11.6.4</p>	Peter J Reid	—
2C	9 Aug 2011	Addition of Season Launch – Section 11.2	Peter J Reid	—
3	9 Aug 2011	Optional need for Charity Shield – Section 11.5 deleted For approval	Peter J Reid	Board Meeting
3A	12 Jan 2012	<p>Bill de Jong presentation – Section 11.3.4</p> <p>Add female only teams to Charity Shield – Section 11.5</p> <p>Deleted Sub-junior Finals matches because SSF finishes at the end of Home &amp; Away season – Section 11.1.2.1, and 11.5</p> <p>Centralised venue for Elimination, Qualifying and Preliminary finals – Section 11.1.2.1</p> <p>Addition of Buninyong and Nhill to the finals cycle – Section 11.1.1</p>	Peter J Reid	—
4	14 Feb 2012	Board approval and adoption	Peter J Reid	Board
4A	31 Oct 2014	<p>Finals hosting – Section 11.1.1, 11.1.2.1, 11.1.2.2</p> <p>Season launch – Section 11.2.2</p> <p>Senior Presentation Night – Sections 11.3.2, 11.3.3</p> <p>Charity Shield – Section 11.5</p> <p>Editorial – Section 11.1.2.1, 11.1.4, 11.2.3, 11.3.1, 11.3.3, 11.3.4</p>	Peter J Reid	—
5	4 Dec 2014	AGM approval	Peter J Reid	AGM